

The Learning Center! Volunteer Policy

The board recognizes, encourages and appreciates volunteerism in the school. The board has also determined that every position with the school potentially entails contact with students, either on a regular, occasional or emergency basis. Therefore, criminal background checks will be conducted on all potential volunteers. Criminal history results more serious than a misdemeanor will disqualify any applicant. Volunteers must also agree to the following requirements prior to having direct contact with the students as described below.

Volunteer requirements:

- Receive discrimination and harassment training;
- Hold in confidence any information revealed to me pertaining to any student;
- Report any home or school concerns about a child to the student's teacher or the Director before leaving for the day;
- Report any suspected abuse or neglect that is revealed by a student to the Director or designee;
- Read the school handbook and abide with the professional dress code and discipline policy/procedures;
- Agree not to contact a student off campus or to remove a student from the campus;
- Agree not to accompany any student into the restroom; and
- Agree to contact the school office to notify them in advance of an absence.

No individual who is a registered sex offender will be accepted as a volunteer in any capacity at the school.

Adopted May 13, 2014